

Benjamin PTO Meeting

Monday, May 8, 2017

6:30 pm – Kindergarten Commons

- Welcome – President
- Secretary Report
 - March minutes approval
 - Dan Fischer motioned to approve/Traci Sweeney seconded
- Treasurer Report
 - Audit will be performed this summer by the board and two non-check signing members
 - Budget will be revised this summer to better meet the needs of each area
 - Treasurer will be making recommendations to simplify the “buckets” of money for 2017-2018 school year
 - While the board will approve budget over the summer there will be an email to the committee chairs to ensure you are in agreement with the proposal
 - If you have any outstanding bills/reimbursements please ensure they get to the school by 5/19/17 / Fiscal year ends May 31, 2017

Income of \$2861.64 from the following categories:

- Spirit Wear
- Carnival (Sponsorship)
- Dine-Around (Potbelly)
- Box Tops
- Good Neighbor Grant

Expenses of \$1575.55 from the following categories:

- Spirit Wear
- Student Support – Hospitality & PBIS Pizza Party
- Fundraising Expenses – Carnival

- Principal Report
 - Enrollment – 565
 - Looking at only three 5th grades next year / Mrs. Lee will move to 4th / We are getting another section of Kindergarten
 - Amy Brooks – Moving to Boston
 - City of Bloomington – construction on the trail between the two sections of The Grove will start 5/15 and continue until July and should be done by the beginning of the school year
 - Book Fair going on now
 - Three music concerts on Thursday, 5/11
 - 5th Grade recognition – Thursday, 5/18 – starts at 12:45 with a band/orchestra video presentation

- Talent Show – morning and afternoon sessions on Friday, 5/19 / lunch will 20 minutes earlier to allow for time for the afternoon session
- Field days are scheduled – follow-up with teachers for details
- Yearbooks are expected any day
- Last day of school - May 25th 7:45-10:45
- Online registration 7/1
- Back in the office on 7/31
- Tuesday, 8/1 registration – afternoon/evening
- Friday, 8/11 5:00 pm - class lists posted
- Monday, 8/14 6:00-7:00 – Back to school night
- Teacher Report
 - PE – get money for playground in June
- Vice President/Dine to Donate
 - \$320 April for Subway
 - March – great Potbelly turn-out as usual
 - Blaze – 5/9
 - Happy Hour Indian Restaurant – 5/16
 - Noodles – 6/14 - will talk on how best to publicize
 - Thank you to everyone for the support of all the Dine to Donates this year!! We well exceeded our expected income!!
- Committee Reports
 - Box Tops - Angela Bailey/Sheri Honzel
 - Last payment in April of \$1380.20 – thank you to everyone for the continued submission of Box Tops
 - Carnival - Erika Hunt/Dan Fischer/Trisha Oyler – still need a Games chair for next year
 - Looking at Friday, 3/9/18 – will confirm on testing dates and adjust as needed
 - Hospitality - Amanda Esparza
 - Staff Appreciation Week this week / Doing a week at the beach for staff! So many fun things, and staff is very thankful
 - 5th grade recognition / cookies and water will have someone there to hand out
 - My Coke Rewards - Aslihan Spaulding
 - Program is being discontinued
 - AMAZON SMILE – our PTO has been registered now
 - Will change this program update over to Amazon Smile moving forward
 - Room Parent Coordinator - Trisha Oyler
 - Sent an email to all room parents prior to staff appreciation week to remind them of the dates and how they can be planning for this week.
 - School Directory - Kristen Legner
 - Spirit Wear - Angela Redinbo

- Profit percentage is up from 11% to 18%
 - Potentially explore Evans ideas for next to bridge older kids
- Supply Kits - Shanna Phillips / **Marla Call next year (perhaps games ideas for next year)
 - Supply kit orders currently being processed by the Future Business Leaders group from NCHS. Orders are due no later than Friday 5/12/17. If you need an extra order form there should be some in the office if not you can email me shannaphillips22@gmail.com and I can send you one. You will receive an email this summer with instructions and dates for pick-up, but for reference we will have the kits available during the walk-in registration. If there are any other questions please let Shanna know.
 - will add to FB when supply kits are in and ready to be picked up
- Un-Raiser - Stacy Herren
- Volunteer Coordinator - Traci Sweeney
 - No other needs / thank you for getting volunteers for the Disability Fair at the last minute
 - Materials to April and she is ready to go for next year
 - Thank you to Traci for all her help while at Benjamin!
- Grounds Committee – Dan Fischer
 - Do field repair closer to the beginning of the school year
 - Move soccer goals over / Leave posts up, put nets away
- Old Business
 - Spending Survey Results and voting on short-term options
 - Review of the online survey
 1. Had 145 responses from parents and staff.
 2. Thank you to all those that took the time to do the survey!
 3. The top two short-term items were materials to support the STEM curriculum and iPads and cases.
 - a. There were several other 'write-in' items that are not within the scope of what PTO can address so those were shared with Mrs. Bennington as well as parents who are on The Grove HOA board.
 4. The top two long-term items were playground equipment and window shades for the cafeteria
 5. Recommended that since we do not have the final STEM curriculum from the district at this time, that we spend this year's short-term funds on the iPads
 - Motion up to spend \$5000 in iPads and cases once we have a final estimate from the district - Motion to approve by Stephanie Checchi / seconded by Traci Sweeney
 - Mandy work on follow-up to parents
 - Establish committee to work on long-term project research
 - Confirmation of spending on additional staff requests:
 - Shelving for 1st grade science materials (~\$300)

1. Spending for these materials will come out of Science Project (Carnival) and will off-set the amount that 1st grade receives when funds are distributed next year
- Video camera for Benjamin Bear broadcasts (\$300)
 1. Will come out of Student Support – Technology
- Tools and supplies for Mr. Bosquez (~\$300)
 1. Will come out of Staff Support – Other
- Todd Delveaux motioned to approve all requests/Dan Fischer seconded
- New Business
 - Confirmation of officers for 2017-2018 school year
 - Treasurer nominations
 1. No nominations for treasurer so Shanna Phillips will remain treasurer for an additional year as allowed by the By-Laws. We will seek a shadow for next year so we are prepared for her replacement.
 - Committee chairs confirmation and needs for 2017-2018 school year
 - See above
 - PTO Presidents' Luncheon updates
 - Continual reminder of how fortunate we are as a school to have the facility, staff, and parent support that we do.
 - Back to School Alliance update on all that that group is doing to serve our community. Thank you to our art show for donating funds this year! Great to hear that the group serves so many – some schools have almost 200 students that receive backpacks whereas Benjamin only receives 6. There is still a need for monetary and supply donations. The suggestion as made to see if we could perhaps 'sponsor' backpacks when we purchase our own children's supply kits.
 - Consider ways we can collect extra school supplies at the end of the school year when kids are cleaning up and taking things home, so that they can be turned in to the local organizations in need.

Next PTO Meeting: August 7th 6:30 pm (one week earlier than usual given back to school night)